

HAMBURG BOARD OF PUBLIC WORKS MEETING MINUTES

March 9, 2022

Open Meeting / Flag Salute / Certification

In accordance with the Open Public Meetings Act, with regards to notices, the regularly scheduled meeting of the Hamburg Board of Public Works was called to order at 7:00 p.m., March 9, 2022 with a flag salute.

Roll Call

Present: Bob Baumgartner, Vinnie Busteed, Bob Krysiak, Ron Garrett, Mayor Marino

Absent: Pat Berado, George Endres

Also Present: Kathy Garrett, John Perry, Mike Schneider, Regina Flammer

Approval of Minutes

Motion by Vinnie Busteed, seconded by Bob Baumgartner to approve the Reorganization Meeting Minutes. All members present in favor.

Motion by Bob Baumgartner, seconded by Vinnie Busteed to approve the Regular Meeting Minutes. All members present in favor.

Motion by Bob Baumgartner, seconded by George Endres to open the meeting to the professionals. All members present in favor.

Old Business/New Business

Regina Flammer

Payment Plan Discussion

Regina stated that she sent out 29 payment plan notices to residents who were 3 quarters plus behind in payments with only 5 being returned. She is able to charge interest and turn off the water after March 15th weather permitting, but will probably wait to do shut offs until after April 15th. Regina reiterated that a payment plan is not forever – there are a few that are on a payment plan and it is working for them. There are some residents that are not paying that she will contact and also contact the lienholder to pay.

Installation of water meters update

Regina relayed letters to residents that have not installed the new meter yet went out that advising there will be an additional \$100.00 a quarter charge added to their bill as of the new quarter (ordinance 02-2022) until the meter is installed. She also requested approval for the Road Dept. to have two Saturdays a month to install the new meters.

Individual Cases -Executive Session

Chapel Steakhouse – Request for 9 EDUs

In attendance owner Mr. Ferdi Memili and Mr. K. George Adanas, attorney.

Mr. Adanas stated that no outside changes were done and a new architect was working on a site plan. He added that there was a contingent agreement with another place for parking. Mayor suggested speaking to our professionals and our Land Use board and then returning the BPW as it is not feasible for the BPW at this time to give out 9 EDUs for a project that does not have any parking. Mayor reiterated setting up a subcommittee meeting with Land Use to discuss some of these issues.

Engineer / Water Superintendent Report

In attendance are John Perry and Samantha Anello from Mott MacDonald.

Sewer flows – November 2021- January 2022

John Perry relayed the sewer flows in November were a bit high but back to a normal flow for the December and January months.

Fire Pumps at Heritage

Samantha stated that the controls are going to be relocated to the other side of the booster station for safety reasons. This is part of the original work and the cost is under \$10,000.00.

Booster Station

Electrical work is needed at the booster station with Dan Hayenhjelm will be working on some of the controls. At the moment, we are waiting for a price quote for valves, labor and electrical work.

Limekiln Generator

The Limekiln Road generator needs to be upgraded from a 45 KW to a 60 KW generator. A price quote was received from Warshauer Generator, LLC, a company under State Contract, in the amount of \$77,800.00 which covers the generator, all electrical components, wiring, etc. with a 5-year warranty.

Motion by Vinnie Busteed, seconded by Bob Baumgartner to upgrade to Limekiln Road generator using Warshauer Generator, LLC in the amount of \$77,800.00 pending verification of funds from the CFO.

All members present in favor.

Well #1A

Well #1A, located by The Bluffs, has been sitting idle for quite a few years. Our professionals would like to see it up and running for a backup well for the Borough but first need to test and inspect the equipment that is already in the well. Hungerford & Terry Inc. have submitted an estimate in the amount of \$2539.00 to troubleshoot the system. This company installed the original parts.

Motion by Vinnie Busteed, seconded by Bob Baumgartner to approve the estimate of \$2539.00 for Hungerford & Terry, Inc. to troubleshoot the system of Well #1A. All members present in favor.

SCADA System

John Perry has an estimate of \$26,500.00 and did put in a budgetary estimate not to exceed \$30,000.00. This SCADA System will be to put the sewer information in on John and Mike's phones. John will check to see if it is on the state contract as the total amount is over the bid threshold.

Motion by Bob Baumgartner, seconded by Bob Krysiak to authorize moving ahead with getting the SCADA system for sewers. All members present in favor.

Quarry Pump Station- repair to guide rails for lift station**Limekiln Road Lift Station – grate deck**

This is the project with DPS Pump Services, LLC that was approved at the January meeting. We are waiting to hear back from them.

GenServe Maintenance Agreement

Mike Schneider presented the renewal agreement from GenServe for the generator maintenance in the amount of \$5850.00 for the servicing of our generators 2 times a year. Mr. Schneider stated that he has no issues with renewing the agreement with GenServe with a start date of April 1, 2022 as they have been doing a great job.

Motion by Vinnie Busteed, seconded by Bob Krysiak to go with GenServe for our generator maintenance agreement at a yearly cost of \$5850.00 with services as outlined in their contract as submitted. All members present in favor.

Plastoids

There is a property at a Plastoids building that would like the water turned on but Mike Schneider is hesitant to do so as there are 3 property owners that would be affected as Mike said there are underground water breaks in the main lines. He suggested to the one owner that wanted it on that a meter pit would have to be installed along with a valve to separate the lines otherwise the other buildings may get flooded out. Mike has not heard back as to the course of action the owners will be taking.

Quarry Road Pump Station

Samantha relayed that an engineering review has been submitted. This is coming from the NJEIT rehabilitation project.

Mayor Marino added the second installment of the \$165,000 of Municipal Funds should be coming in May. Right now the infrastructure is solid and we (BPW) can tackle projects.

Public Portion

Motion by Bob Baumgartner to open the meeting to the public. All members present in favor.

Rich Krasnomowitz – Councilmember – asked about receiving Fema money for the use of the generator during the storm. He was answered that we could not receive Fema money for that as it was not an upgrade.

Motion by Bob Baumgartner, seconded by Bob Krysiak to close to the public. All members present in favor.

Correspondence

None

Motion by Vinnie Busteed, seconded by Bob Krysiak to close to the professionals. All members present in favor.

Adjournment

Motion Bob Baumgartner, seconded by Bob Krysiak to adjourn the meeting at 7:47 pm. All members present in favor.

Date approved _____

Date released _____

Kathy Garrett
BPW Secretary